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# Safety, Health, Environmental And Fire (SHEF) Policy



This policy applies to all employees, learners, contractors and visitors of TIR Training Services Ltd, which is an employer and training provider committed to promoting safe, healthy, environmentally conscious surroundings for all employees, learners, contractors and visitors.

All of these people have responsibilities to ensure that their activities do not adversely affect others and in particular to:

- Take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work, reporting immediately to their line manager any safety, health, environmental or fire safety issue that has led or may lead to injury or damage.
- Co-operate with their supervisors, managers or any other persons so far as is necessary to enable them to comply with any safety duty or requirement.
- Ensure that they do not intentionally or recklessly interfere with or misuse anything provided in the interests of safety, health or welfare.
- Work in an environmentally responsible manner, for example by minimising waste and recycling materials wherever possible.
- To promote good safety practice within all learning programmes and, in particular, the concept of the "Safe Learner", i.e. 'learners', through the quality of their learning experience, should gain an understanding of the importance of health and safety, the identification and control of risk, and to develop a set of safe behaviours". (LSC Conditions of Funding 8.2)

This policy reflects the current business structure, size and operation. However, this policy will be reviewed for continuing suitability during management review meetings.

**E P Downey**  
Chief Executive